

GLaWAC
Request for Service / Request for Invoice Form



Please email completed form to Service.Requests@glawac.com.au

Customer Name:		Date:		
Contact Name:		Phone:		
Customer Address:				
Email Address: Email address for invoice if different to above:				
Location address of Service:		Day, Date & Time of Service:		Purchase Order No / Ref;
Type of Service (prices are GST exclusive) Note: Price on application unless stated otherwise Welcome to Country - \$500 Cultural Education (School groups) Smoking Ceremony - \$500 Cultural Awareness Session (Corp) On Country Tour				
Room Bookings (prices are GST exclusive)				
			GLaWAC Members	
	½ day (8.30-1.00)	Full Day (8.30-4.00)	½ day (8.30-1.00)	Full Day (8.30-4.00)
Auditorium (82 seats)	\$200.00	\$350.00	\$55.00	\$100.00
Tuk – Boardroom (13 ppl)	\$85.00	\$150.00	\$42.50	\$75.00
Borun Boardroom (20ppl)	\$85.00	\$150.00	\$42.50	\$75.00
	Total Cost:			
Catering – see menu over page				
No. of people:	M/Tea	Lunch	A/Tea	
	Time	Time	Time	
Dietary requirements:				
Event background?				
Office use only				
Requested by:		Date of request:		
Presenter:		Date of service:		

Note: There will be a cancellation fee charged if a minimum notice of 24 hours has not been provided. This fee will be at the discretion of GLaWAC at the time of the cancellation. This can be discussed with the person who has booked the service.



Bush Café – Catering (all prices are GST exclusive)

MORNING TEA - Choose 3 (Minimum 10 people) - \$8 per person

(served with a selection of fresh, seasonal fruit)

- | | |
|---|---|
| <input type="checkbox"/> Mini Muffins | <input type="checkbox"/> Homemade Choc Chip |
| <input type="checkbox"/> Banana & Walnut Loaf | <input type="checkbox"/> Lemon Myrtle Short Bread |
| <input type="checkbox"/> Savory Scones | <input type="checkbox"/> White Chocolate & Raspberry Cake |
| <input type="checkbox"/> Wattle seed Damper | <input type="checkbox"/> Party Pies |
| <input type="checkbox"/> Mud cake | <input type="checkbox"/> Sausage Rolls |
| <input type="checkbox"/> Caramel Slice | <input type="checkbox"/> Savory Quiche |

AFTERNOON TEA – Choose 3 (Minimum 10 people) - \$8 per person

- | | |
|---|---|
| <input type="checkbox"/> Mini Muffins | <input type="checkbox"/> Mud cake |
| <input type="checkbox"/> Banana & Walnut Loaf | <input type="checkbox"/> Caramel Slice |
| <input type="checkbox"/> Savory Scones | <input type="checkbox"/> Homemade Choc Chip |
| <input type="checkbox"/> Wattle seed Damper | <input type="checkbox"/> Lemon Myrtle Short Bread |

FINGER FOODS - Choose 5 (Minimum 10 people) - \$15 per person

- | | |
|--|--|
| <input type="checkbox"/> Pulled Pork Sliders | <input type="checkbox"/> Roast Veg Roti Roll |
| <input type="checkbox"/> Kangaroo Skewers | <input type="checkbox"/> Hummus, Tzatziki & Veg Crudités |
| <input type="checkbox"/> Chicken Skewers Kakadu Chili Plum | <input type="checkbox"/> Party pies & Sausage rolls |
| <input type="checkbox"/> Falafel | <input type="checkbox"/> Mixed sandwiches |
| <input type="checkbox"/> Salt & Pepper Squid | |

LUNCH OF THE DAY (Minimum 10 people) - \$15 per person

(Chefs Selection)

BASIC MENU – Choose 1 (Minimum 10 People)

Sandwiches & Wraps - \$7.50 Per person

1 sandwich & ½ wrap per person

Egg & lettuce, ham & salad, salad assortment, chicken & salad

Basic Hot & Cold - \$12 per person

Sandwiches as above, pies, sausage rolls & spinach & cheese rolls

Gourmet Sandwiches & Wraps - \$10 per person

1 sandwich & ½ wrap per person

Chicken Caesar wrap, Turkey Camembert & Cranberry,

Kangaroo rocket & bush chutney, Salmon & Avocado, Roast veg wrap

Cheese Platter - \$5 per person

Variety of cheeses & biscuits

Fruit Platter - \$4 per person

Fresh, seasonal fruits

Drinks - \$4 each

Juice Min: 2 Litres - apple or orange